United States Department of Justice United States Marshals Service					*	vernmen ng of F			Agreement soners	Page	1	of 12/1
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1. AGREEMENT NU	MBER	2. EFFECTIVE DATE	REQ	UISITION/P	URCHAS	ER/REQU	EST NO	D.	4. CO	NTROL	NO.	
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7. APPROPRIATION	DATA	······································										
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Intergovernmental Service Agreement Schedule	IGA No. J-E85-M-016	Page No. 11 _2_ of 12_

ARTICLE I - PURPOSE

The purpose of this Intergovernmental Service Agreement (IGA) is to establish a formal binding relationship between the U.S. Marshals Service (USMS) and other federal user agencies (the Federal Government) and Spokane County (the Local Government) for the detention of persons charged with or convicted of violations of Federal law or held as material witnesses (federal prisoners) at the Spokane County Jail (the facility).

ARTICLE II - ASSIGNMENT AND CONTRACTING OF CATEGORICAL PROJECT-SUPPORTED EFFORT

1. Neither this agreement nor any interest therein, may be assigned, or transferred to any other party without prior written approval by the USMS.

2. None of the principal activities of the project-supported effort shall be contracted out to another organization without prior approval by the USMS. Where the intention to award contracts is made known at the time of application, the approval may be considered granted if these activities are funded as proposed.

3. All contracts or assignments must be formalized in a written contract or other written agreement between the parties involved.

4. The contract or agreement must, at a minimum, state the activities to be performed, the time schedule, the project policies and the flow-through requirements that are applicable to the contractor or other recipient, other policies and procedures to be followed, the dollar limitation of the agreement and the cost principles to be used in determining allowable costs. The contract or other written agreement must not affect the recipient's overall responsibility for the duration of the project and accountability to the Government.

ARTICLE III - SUPPORT AND MEDICAL SERVICES

1. The Local Government agrees to accept and provide for the secure custody, care and safekeeping of federal prisoners in accordance with state and local laws, standards, policies, procedures, or court orders applicable to the operations of the facility.

2. The Local Government agrees to provide federal prisoners with the same level of medical care and services provided local prisoners including the transportation and security for prisoners requiring removal from the facility for emergency medical

Intergovernmental Service Agreement Sched	ule	IGA No. J-E85-M-016	Page No. _3 of_
services. All costs associated services provided outside the facil Federal Government. In the even contract with a medical facility/p rates, the federal prisoners shall local prisoners.	lity will be nt the Loca physician or	paid directly al Government receives disco	by the has a punted
3. The Local Government agrees to as possible of all emergency medic prisoner from the facility and to removal for all other medical serv	cal cases re obtain pri	quiring removal or authorizatio	l of a
4. When a federal prisoner is airlift, he/she will be provided prescription medication which will facility. When possible, generic m	d with thre be dispense	e to seven da ed from the dete	ys of ention
5. Medical records must travel wi records are maintained at a medic the detention facility's responsi federal prisoner is moved.	al contract	or's facility,	it is
6. Federal prisoners will not be pay their own medical expenses. The Federal Government.			
7. The Local Government agrees to as possible when a federal prise attempted escape, or conspiracy to	oner is inv	olved in an e	scape,
ARTICLE IV - RECEIVING AND DISCHAN	RGE		
1. The Local Government agrees those persons committed by federa violations of federal laws only up proper law enforcement credential	al law enfo on presentat	rcement officer	rs for
2. The Local Government agrees to to law enforcement officers of ag prisoner (i.e. DEA, INS, etc.) Marshal. Those prisoners who are Marshal (USM) may only be by the USM of the Judicial Distri	gencies init or to a I e remanded d to a USM (ially committin Deputy United to custody by a	ng the States a U.S.
3. The Federal Government agree population levels at or below the administrator.			

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Intergovernmental Service Agreement Schedule	IGA No. Page No. J-E85-M-016 _4_ of	12

4. Federal prisoners may not be released from the facility or placed in the custody of state or local officials for any reason except for medical emergency situations. Federal prisoners sought for a state or local court proceeding must be acquired through a Writ of Habeas Corpus or the Interstate Agreement of Detainers and then only with the concurrence of the District U.S. Marshal.

ARTICLE V - PERIOD OF PERFORMANCE AND BEDSPACE GUARANTEE

This agreement shall remain in effect for a period of ten (10) years after the project(s) listed in Schedule B of CAP Agreement No. 12-85-84 is completed. The Local Government agrees to provide fifteen (15) bedspaces for Federal prisoners, in USMS custody, each day upon the request of the U.S. Marshal for a period of ten (10) years commencing on the date of completion and activation of all projects listed in the above mentioned CAP Agreement. The Agreement shall remain in effect indefinitely until terminated or suspended in writing by either party. Such notice will be provided 30 days in advance of the effective date of formal termination and at least two weeks in advance of a suspension or restriction of use unless an emergency situation requires the immediate relocation of prisoners.

ARTICLE VI - PER DIEM RATE AND ECONOMIC PRICE ADJUSTMENT

1. Per diem rates shall be established on the basis of actual and allowable costs associated with the operation of the facility during a recent annual accounting period.

2. The Federal Government shall reimburse the Local Government at the fixed day rate identified on page 1 of this Agreement. The rate may be renegotiated not more than once per year, after the agreement has been in effect for twelve months.

3. The rate covers one (1) person per "prisoner day". The Federal Government may not be billed for two days when a prisoner is admitted one evening and removed the following morning. The Local Government may bill for the day of arrival but not for the day of departure.

4. When a rate increase is desired, the Local Government shall submit a written request to the USM at least 60 days prior to the desired effective date of the rate adjustment. All such requests must contain a completed Cost and Pricing Data Sheet which can be obtained from the USM. The Local Government agrees to provide additional cost information to support the requested rate increase and to permit an audit of accounting records upon request of the USM.

United States Marshals Service

Intergovernmental Service Agre	eement Schedule		IGA No. J-E85-M-016	Page No. 5 of 1
5. Criteria used to evalu diem rate shall be those s standards for contracts and issued by the Office of Ma	pecified in the grants with St	e fedei ate an	lecrease in th ral cost	ne per
6. The effective date of negotiated and specified on signed by a USMS Contract will be established on the purposes. Payments at the return of the signed modified to the USM.	n the IGA Modif: Specialist. Th e first day of he modified rat	ication ne effe the mo e will	n form approve ective date onth for accou l be paid upo	nting n the
ARTICLE VII - BILLING AND	FINANCIAL PROVI	ISIONS		
1. The Local Government separate invoices each mon for certification and paym	th to the Feder			
United States Marshals Ser 888 U.S. Courthouse West 920 Riverside Avenue Spokane, WA 99201 (509) 353-2781	Commun 3160 915 Se Seatt	nity Co Jackson econd i	eau of Prisons orrections Off n Federal Bldg Avenue 98174 593	fice
Northern Re Bishop Henr Fort Snelli	h & Naturalizat: egional Commiss: ry Whipple Feder ing s, MN 55111	ioner		
(612) 725-3	3850			
2. To constitute a proper the facility, the name of dates of confinement, t appropriate per diem rate amount billed (total days listed. The name, title, local official responsible listed on the invoice.	f each Federal he total days as approved i multiplied by t complete addres	prisor to t n the the rat s and	her, their spectrum be reimbursed IGA, and the ce per day) sha phone number of	ecific , the total all be of the
3. The Prompt Payment Act 1801) is applicable to pay the payment to the Loc payments. Determination	yments under th al Government ns of interest	is agr of in due	eement and red nterest on ov will be made	quires verdue de in

accordance with the provisions of the Prompt Payment Act and the

Office of Management and Budget Circular A-125.

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Intergovernmental Service Agreement Schedule	IGA No. J-E85-M-016	Page No. 11

4. Payment under this agreement will be due on the thirtieth (30th) calendar day after receipt of a proper invoice, in the office designated to receive the invoice. If the due date falls on a nonworking day (e.g. Saturday, Federal holiday), then the due date will be the next working day. The date of the check issued in payment shall be considered to be the date payment is made.

ARTICLE VIII - SUPERVISION AND MONITORING RESPONSIBILITY

All recipients receiving direct awards from the USMS agency are responsible for the management and fiscal control of all funds.

Responsibilities include the accounting of receipts and expenditures, cash management, the maintaining of adequate financial records, and the refunding of expenditures disallowed by audits.

ARTICLE IX - ACCOUNTING SYSTEMS AND FINANCIAL RECORDS

1. The recipient shall be required to establish and maintain accounting systems and financial records that accurately account for the funds awarded. These records shall include both Federal Funds and all matching funds of State, local and private organizations. State and local recipients shall expend and account for funds in accordance with State laws and procedures for expending and accounting for its own funds, as well as meet the financial management standards in 28 Code of Federal Regulations (CFR) Part 66 and current revisions of Office of Management and Budget (OMB) Circular A-87, Cost Principles for State and Local Governments.

2. Recipients are responsible for complying with OMB Circular A-87 and 28 CFR Part 66 and the allowability of the costs covered therein (submission of Form USM-243). To avoid possible subsequent disallowance or dispute based on unreasonableness or unallowability under the specific cost principles, recipients must obtain prior approval on the treatment of special or unusual costs.

3. Requests for prior approval must be in writing and justified with an explanation to permit review of the allowability of the costs. The requests are to be submitted:

- a. Through inclusion in the application; or
- b. As a separate written request to the USMS.

4. Changes in IGA facilities: The USMS shall be notified by the recipient of any significant change in the facility, including significant variations in inmate populations, which causes a significant change in the level of services under this IGA. The notification shall be supported with sufficient cost data to permit

Intergovernmental Service Agreement Schedule	IGA No. J-E85-M-016	Page No. 11 _7_ of 1 2

the USMS to equitably adjust the per diem rates included in the IGA. Depending on the size of the facility for purposes of assessing changes in the population, a 10% increase or decrease in the prison population shall be a "significant increase or decrease" for purposes of this subsection.

ARTICLE X - MAINTENANCE AND RETENTION OF RECORDS AND ACCESS TO RECORDS

1. In accordance with 28 CFR Part 66 and OMB Circular A-110, all financial records, supporting documents, statistical records and other records pertinent to contracts or sub-awards awarded with CAP funds shall be retained by each organization participating in the program or project for at least 3 years for purposes of Federal examination and audit.

2. The 3-year retention period set forth in paragraph 1. above, starts from the date of the submission of the final expenditure report. If any litigation, claim, negotiation, audit or other action involving the records has been started before the expiration of the 3-year period, the records must be retained until completion of the action and resolution of all issues which arise from it or until the end of the regular 3-year period, whichever is later.

з. Access to Records: The USMS and the Comptroller General of the United States, or any of their authorized representatives, shall have the right of access to any pertinent books, documents, papers, or other records of recipients or its subrecipients/contractors, which are pertinent to the award, in order to make audits, examinations, excerpts, and transcripts. The rights of access must not be limited to the required retention period, but shall last as long as the records are retained.

4. Delinquent debt collection: The USMS will hold recipient accountable for any overpayment, audit disallowance or any breach of this agreement that results in a debt owed to the Federal Government. The USMS agency shall apply interest, penalties, and administrative costs to a delinquent debt owed by a debtor pursuant to the Federal Claims Collection Standards.

ARTICLE XI - AVAILABILITY OF FUNDS

The Federal Government's obligation under this agreement is contingent upon their availability of appropriated funds from which payment can be made and no legal liability on the part of the Government for any payment may arise until such funds are available.

United States Marshals Service

Intergovernmental Service Agreement Schedule	IGA No. Page No. I J-E85-M-016	2

ARTICLE XII - GOVERNMENT FURNISHED PROPERTY

1. It is the intention of the USMS to furnish excess Federal property to local governments for the specific purpose of improving jail conditions and services. Accountable excess property, such as furniture and equipment, remains titled to the USMS and shall be returned to the custody of the USMS upon termination of the agreement.

2. The Local Government agrees to inventory, maintain, repair, assume liability for and manage all federally provided accountable property as well as controlled excess property. Such property cannot be removed from the jail without the prior written approval of USMS Headquarters. The loss or destruction of any such excess property shall be immediately reported to the U.S. Marshal and USMS Headquarters. Accountable and controlled excess property includes any property with a unit acquisition value of \$1,000.00 or more, all furniture, as well as equipment used for security and control, communication, photography, food service, medical care, inmate recreation, etc.

3. The suspension of use or restriction of bedspace made available to the Marshals Service are agreed to be grounds for the recall and return of any or all government furnished property.

4. The dollar value of property provided each year will not exceed the annual dollar payment made by the USMS for prisoner support unless a specific exemption is granted by the Chief, Prisoner Operations Division.

It is understood and agreed that the Local Government shall 5. fully defend, indemnify, and hold harmless the United States of America, its officers, employees, agents, and servants, individually and officially, for any and all liability caused by any act of any member of the Local Government or anyone else arising out of the use, operation or handling of any property (to include any vehicle, equipment, and supplies) furnished to the Local Government in which legal ownership is retained by the United States of America, and to pay all claims, damages, judgments, legal costs, adjuster fees, and attorney fees related thereto. The Local Government will be solely responsible for all maintenance, storage, and other expenses related to the care and responsibility for all property furnished to the Local Government.

ARTICLE XIII - MODIFICATIONS/DISPUTES

1. Either party may initiate a request for modification to this agreement in writing. All modifications negotiated will be written and approved by the USMS Contracting Officer and submitted to the Local Government on form USM 241a for approval.

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2. Questions or concerns pertaining to this agreement (other than CAP space guarantees) will be directed to the U.S. Marshal. CAP space guarantee questions along with other unresolved issues are to be directed to the Chief, Prisoner Operations Division, USMS Headquarters.

ARTICLE XIV - INSPECTION

The Local Government agrees to allow periodic inspections of the facility by USMS Inspectors. Findings of the inspection will be shared with the facility administrator in order to promote improvements to facility operations, conditions of confinement and levels of services. The mandatory minimum conditions of confinement which are to be met during the entire period of the IGA Agreement are:

- 1. Adequate, trained jail staff will be provided 24 hours a day to supervise prisoners. Prisoners will be counted at least once on every shift, but at least twice in every 24 hour period. One of the counts must be visual to validate prisoner occupancy.
- 2. Jail staffing will provide full coverage of all security posts and full surveillance of inmates.
- 3. Jail will provide for three meals per day for prisoners. The meals must meet the nationally recommended dietary allowances published by the National Academy of Sciences.
- 4. Jail will provide 24-hour emergency medical care for prisoners.
- 5. Jail will maintain an automatic smoke and fire detection and alarm system, and maintain written policies and procedures regarding fire and other safety emergency standards.
- 6. Jail will maintain a water supply and waste disposal program that is certified to be in compliance with applicable laws and regulations.

ARTICLE XV - CONFLICT OF INTEREST

Personnel and other officials connected with the agreement shall adhere to the requirements given below:

1. Advice. No official or employee of the recipient, a subrecipient, or a contractor shall participate personally through

Intergovernmental Service Agreement Schedule	IGA No. J-E85-M-016	Page No. 11 10 of X2

decisions, approval, disapproval, recommendation, the rendering of advice, investigation, or otherwise in any proceeding, application, request for a ruling or other determination, contract, grant, cooperative agreement, claim, controversy, or other particular matter in which Department of Justice funds are used, where to his/her knowledge, he/she or his/her immediate family, partners, organization other than a public agency in which he/she is serving as an officer, director, trustee, partner, or employee or any person or organization with whom he/she is negotiating or has any arrangement concerning prospective employment, has a financial interest, or less than an arms-length transaction.

2. Appearance. In the use of Department of Justice project funds, officials or employees of the recipient, a sub-recipient or a contractor, shall avoid any action which might result in, or create the appearance of:

- (a) Using his or her official position for private gain;
- (b) Giving preferential treatment to any person;
- (C) Losing complete independence or impartiality;
- (d) Making an official decision outside official channels; or
- (e) Affecting adversely the confidence of the public in the integrity of the Government or the program.

ARTICLE XVI - GUARD/TRANSPORTATION SERVICES TO MEDICAL FACILITY

1. The local government agrees, upon request of the federal agency in whose custody a prisoner is held, to provide:

- a. Transportation and escort guard services for federal prisoners housed at their facility to and from a medical facility for outpatient care, and
- b. Transportation and stationary guard services for federal prisoners committed to a medical facility.
- c. Within the first twenty-four (24) hours, the Federal Government will provide the guard services.

2. Such services will be performed by qualified law enforcement or correctional officer personnel employed by the local government under their policies, procedures and practices. The local Government agrees to augment such practices as may be requested by the U.S. Marshal to enhance specific requirements for security, prisoner monitoring, visitation and contraband control.

3. The Local Government will continue to be liable for the actions of its employees while they are transporting federal prisoners on behalf of the U.S. Marshals Service. Further, the

Intergovernmental Service Agreement Schedule	IGA No. J-E85-M-016	Page No.

Local Government will also continue to provide workers' compensation to its employees while they are providing this service. It is further agreed that the local jail employees will continue to act on behalf of the Local Government in providing transportation to Federal prisoners on behalf of the U.S. Marshals Service.

4. Furthermore, the Local Government agrees to hold harmless and indemnify the U.S. Marshals Service, and its officials in their official and individual capacities from any liability, including third party liability or workers' compensation, arising from the conduct of the local jail employees during the course of transporting Federal prisoners on behalf of the U.S. Marshals Service.

United States Marshals Service

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Modification of Intergovernmental Agreement

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1. MODIFICATION NO. Three (3)	2. REQUEST FOR DET 333-02	ENTION SERVIC	ES NO.	3. EFFECTIVE DA Novembe	TE OF MODIFICATION r 1, 2002
4. ISSUING OFFICE	5. LOCAL GO	VERNMENT		6. IGA	NO.
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PRISONER SERVICES DIVISI	L 1 1	•			
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ARTICLE X VII - (JUARD/TRANSPOF	TATION SER	VICES IO	U.S. COURTHO	<u>USE</u>
 The Local Governme transportation and escort ge Courthouse. The Local Go a. Transportation a officers employed by the L practices as may be request contraband control; INSTRUCTIONS TO LOC. 	uard services for fede vernment agrees to the und escort guard service ocal Government und red by the USM to en	ral prisoners ho ne following: ices will be perf ler their policie hance specific r	used at thei ormed by s, procedure equirement	es, and practices, at for security, print	from the U.S. $\dot{b} \mathcal{Q}$ and will augment such
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12. APPROVALS					
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b. Upon arrival at the courthouse, transportation and escort guard will turn federal prisoners over to Deputy U.S. Marshals only upon presentation by the deputy of proper law enforcement credentials;

c. The Local Government <u>will not</u> transport federal prisoners to any U.S. Courthouse without a specific request from the USM who will provide the prisoner's name, the U.S. Courthouse, and the date the prisoner is to be transported.

2. Each prisoner will be restrained in handcuffs, waist chains, and leg irons during transportation.

3. Such services will be performed by qualified law enforcement or correctional officer personnel employed by the Local Government under their policies, procedures, and practices. The Local Government agrees to augment such practices as may be requested by the USM to enhance specific requirements for security, prisoner monitoring, visitation, and contraband control.

4. The Local Government will continue to be liable for the actions of its employees while they are transporting federal prisoners on behalf of the USMS. Further, the Local Government will also continue to provide workers' compensation to its employees while they are providing this service. It is further agreed that the local jail employees will continue to act on behalf of the Local Government in providing transportation to federal prisoners on behalf of the USMS.

5. Furthermore, the Local Government agrees to hold harmless and indemnify the USMS and its officials in their official and individual capacities from any liability, including third-party liability workers' compensation, arising from the conduct of the local jail employees during the course of transporting federal prisoners on behalf of the USMS.

6. The Federal Government agrees to reimburse the Local Government at the rate of \$28.50 per hour.

United States Marshals Service

Modification of Intergovernmental Agreement

1. MODIFICATION NO. TWO (2)		FOR DETENTION SERVIC udit Report Dated 7/5/0		S NO.		E DATE OF MOD /1/01	ATE OF MODIFICATION 1	
4. ISSUING OFFICE U.S. MARSHALS SERVICE PRISONER SERVICES DIVISION PROGRAMS AND ASSISTANCE BRANCH 600 ARMY NAVY DRIVE ARLINGTON, VA 22202-4210		5. LOCAL GOVERNM Spokane County Spokane County Jai 1100 West Mallon Spokane, WA 9926	ıe		6 DDE(S)			
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12. APPROVAL						· •		
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United States Marshals Service

Modific on of Intergovernmental Agreemen

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