# **Multi-Agency Detention Services**

Intergovernmental Agreement

1. Agreement Number ODT-1-7-0003	2. Effective Date April 1, 2007	3. Facility Code(s) 3 B P (USMS)	· · · · · · · · · · · · · · · · · · ·
4. Issuing Federal Agency		5. Local Government	
Office of Federal Detention Trustee 4601 North Fairfax Drive, Suite 910 Arlington, VA 22203		Alexandria City Detention Center 2003 Mill Road Alexandria, VA 22314 TIN: 54-6001103 DUNS: 07-485-3250	
6. Appropriation Data	#####	7. Local Contact Person	
		Richard Ruscak, Undersheriff	
N/A		8. richard.ruscak@alexandriava.gov	
		Tel: 703-838-4111 Fax: 703-8	
Serv		Number of Federal Beds	Per-Diem Rate
9. This agreement is for the ho	using, safekeeping, and	10.	11.
subsistence of Federal Detainees, in accordance with content		As the terms specified on Page 8 of	As the terms specified on
set forth herein.		10	Page 8 of 10
12. To Be Used if Prisoner Transportation is being provided. YES – see Block 13		13. Guard transportation security serv will be provided at no charge.	ices to medical appointments
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	·		
14. Local Government Certifical	tion	15. Signature of Person Authorized to S	Sign (Local)
To the best of my knowledge and belief, information			
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submitted in support of this agi	reement is true and correct,	Dana Sawhorne	· · · · · · · · · · · · · · · · · · ·
this document has been duly au		Name of Signer	
governing of the Department of			
or Agency will comply with all p	provisions set forth herein.	Sheriff, City of Alexandria	
		Title /	
· · ·		x 5121107	
		Date	
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		/ / Ktal-	
	-	Jamés K/Hartmann	
		Name of Signer	
	•	City Manager	
		Title TATION	
		5-23-07	
		Date	· ·
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16. Population Type Authori	zed	17. Signature APerson Authorized to S	Sign (Federal)
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	• •	IC LIVE >	
X Adult Male	v	1 2001-Arc	
X_Adult Female		Scott P. Stermer	
Transmitte Mente		Name of Signer	
Juvenile Male		Assistant Federal Detention Trustee for	Procurement
Juvenile Female		Title	
<u>X</u> ICE Detainees		5/28/07	
X BOP Inmates		Date	
	-		
	- <b>38</b> - 2		

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# Authority

Pursuant to the authority of Section 119 of the Department of Justice Appropriations Act of 2001 (Public Law 106-553), this Agreement is entered into between the **Office of the Federal Detention Trustee** (hereinafter *referred to* as the "Federal Government") and **Alexandria City Detention Center** (hereinafter referred to as "Local Government"), who hereby agree as follows:

## Purpose of Agreement and Security Provided

The Federal Government and the Local Government establish this Agreement that allows three (3) Federal Government components, specifically, the United States Marshals Service (USMS) and the Federal Bureau of Prisons (BOP) of the Department of Justice (DOJ); and the United States Immigration and Customs Enforcement (ICE) of the Department of Homeland Security (DHS), to house federal detainees with the Local Government at the **Alexandria City Detention Center, 2003 Mill Road, Alexandria, VA 22314**.

For the purposes of this Agreement, the term "Federal Government", as used herein, shall mean any and all of the three Federal Government components responsible for housing federal detainees at the facility. Any notices required to be provided by the Local Government to the Federal Government, including invoices, shall be provided to the specific Federal Government component responsible each federal detainee or material witness to whom the notice applies. The population hereinafter referred to as "federal detainees," will be individuals in the custody of the USMS, BOP or ICE as applicable. The USMS is the cognizant agency and only with the USMS's explicit concurrence may another Federal agency (BOP or ICE) piggyback the agreement.

The Local Government shall accept and provide for the secure custody, safekeeping, housing, subsistence and care of federal detainees in accordance with state and local laws, standards and procedures, or court orders applicable to the operations of the facility, consistent with federal law, policies and regulations. Unless otherwise specified by this Agreement, the Local Government is required, in units housing federal detainees, to perform in accordance with the most current versions of the mandatory standards of the American Correctional Association (ACA) "Standards for Adult Local Detention Facilities (ALDF)", and the essential National Commission on Correctional Health Care (NCCHC) Standards, and the Federal Performance-based Detention Standards (www.usdoj.gov/ofdt/standards.htm). In addition, where ICE detainees are housed, the ICE detainees are to be housed in accordance with ICE Standards (www.ice.gov/partners/dro/opsmanual/index.htm). In cases where other standards conflict with DOJ/DHS/ICE policy or standards, DOJ/DHS/ICE policy and standards prevail.

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At all times, the Federal Government shall have access to the facility and to the federal detainees housed there, and to all records pertaining to this Agreement, including records, for a period not less than 3 years.

This Agreement shall not affect any pre-existing, unrelated agreements between the parties or with any other third party or parties.

# Period of Performance

This Agreement is for 15 years and will be renewed every 5 years unless terminated by either party with written notice. The Local Government shall provide no less than 120 calendar days notice of their intent to terminate. Where the Local Government has received a Cooperative Agreement Program (CAP) award, the termination provisions of the CAP prevail.

# Assignment and Outsourcing of Jail Operations

Overall management and operation of a facility housing federal detainees may not be contracted out without the prior express written consent of the Federal Government.

# Medical Services

The Local Government is financially responsible for all medical treatment provided to federal detainees within the facility. The Local Government shall provide the full range of medical care required including dental care, mental health care, pharmaceuticals, and record keeping, as necessary to meet the essential standards of the National Commission of Correctional Health Care's Standards for Health Services of Jails (current edition).

The Local Government will submit to the Federal Government requests for approval of all treatment to be provided outside the facility. The Federal Government shall be responsible for the cost of approved outside medical treatment.

In the event of an emergency, the Local Government shall proceed immediately with the necessary medical treatment. In such an event, the Local Government shall contact and notify the appropriate Federal Government agency whose custody a prisoner is being held, regarding the nature illness or injury, type of treatment provided, and the estimated cost thereof.

The USMS or Federal Government will be required to provide security for all Federal Government detainees undergoing emergency medical treatment and will relieve the Deputy Sheriffs as soon as practicable, but after the first 24 hours.

The Local Government shall promptly forward medical invoices for outside medical care to the Federal Government within 30 days of receipt.

The facility shall have in place an adequate infectious disease control program, which includes testing all federal detainees at the facility for tuberculosis (TB) as soon as possible upon intake (not to exceed 14 days) and read within 72 hours. TB testing shall be accomplished in accordance with the latest CDC Guidelines and the results documented on the federal detainee's medical record. The Local Government shall immediately notify the Federal Government of any cases of suspected or active TB so that any scheduled transports or production can be delayed until a physician verifies the federal detainee's TB status.

When a federal detainee is being transferred and/or released from the facility, he/she will be provided with a (7) day of supply of prescription medication which will be dispensed from the facility. When possible, generic medications should be prescribed. Medical records must travel with the federal detainee. If the records are maintained at a medical contractor's facility, it is the facility's responsibility to obtain them before a federal detainee is moved.

Federal detainees may be charged a co-payment for medical services provided by the Local Government. The Local Government shall administer the program in accordance with the Federal Prisoner Health Care Co-Payment Act of 2000 (Title 18 401 3d). This statute does not cover ICE detainees; copayments shall not be collected from ICE detainees under <u>ANY</u> circumstances.

#### Receiving & Discharge of Federal Prisoners & Detainees

The Local Government agrees to accept federal detainees only upon presentation by a law enforcement officer of the Federal Government with proper agency credentials.

The Local Government shall not relocate a federal detainee from one facility under its control to another facility not described in this Agreement without permission of the Federal Government.

The Local Government agrees to release federal detainees only to law enforcement officers of the Federal Government agency initially committing the detainee (i.e., DEA, ICE, etc.) or to a Deputy United States Marshal (USM). Those detainees who are remanded to custody by a USM may only be released to a USM or an agent specified by the USM of the Judicial District.

USMS detainees sought for a state or local court proceeding must be acquired through a Writ of Habeas Corpus or the Interstate Agreement on Detainers and then only with the concurrence of the District USM.

ICE detainees shall not be released to the custody of other Federal, state, or local officials for any reason, except for medical or emergency situations, without express authorization of ICE.

#### Guard and Transportation Services to Medical Facility

The Local Government agrees, upon request of the Federal Government in whose custody a prisoner is held, to provide:

Transportation and escort guard services to and from a medical facility for outside medical appointments at no charge. The USMS or Federal Government will be required to provide security for all Federal Government detainees undergoing emergency medical treatment and will relieve the Deputy Sheriffs as soon as practicable, but after the first 24 hours.

Each prisoner will be restrained in handcuffs, waist chains, and leg irons during transportation. Such services will be performed by qualified law enforcement or correctional officer personnel employed by the Local Government under their policies, procedures, and practices. The Local Government agrees to augment such practices as may be requested by the USM to enhance specific requirements for security, prisoner monitoring, visitation, and contraband control.

The Local Government will continue to be liable for the actions of its employees while they are transporting federal prisoners on behalf of the USMS. Further, the Local Government will also continue to provide workers' compensation to its employees while they are providing this service. It is further agreed that the local jail employees will continue to act on behalf of the Local Government in providing transportation to federal prisoners on behalf of the USMS.

Furthermore, the Local Government agrees to hold harmless and indemnify the USMS and its officials in their official and individual capacities from any liability, including third-party liability worker's compensation, arising from the conduct of the local jail employees during the course of transporting Federal detainees on behalf of the USMS.

#### **Special Notifications**

The Local Government shall notify the Federal Government of any activity by a federal detainee which would likely result in litigation or alleged criminal activity.

The local government shall immediately notify the Federal Government of an escape of a federal detainee. The Local Government shall use all reasonable

means to apprehend the escaped detainee and all reasonable costs in connection therewith shall be borne by the Local Government. The Federal Government shall have primary responsibility and authority to direct the pursuit and capture of such escaped detainees. Additionally, the Local Government shall notify the Federal Government as soon as possible when a federal detainee is involved in an attempted escape or conspiracy to escape from the facility.

In the event of the death or assault of a Federal detainee, the Local Government shall immediately notify the Federal Government.

#### Administrative Orders & Agency Instructions

For administrative convenience, the Federal Government may request services not listed in this IGA. Any individual agency orders with the Local Government shall clearly define the additional services and/or procedures, a reasonable price, if any, and state that all other terms and conditions of this IGA remain in effect.

#### Service Contract Act

This Agreement incorporates the following clause by reference, with the same force and effect as if it was given in full text. Upon request, the full text will be made available. The full text of this provision may be accessed electronically at this address: <a href="https://www.arnet.gov">www.arnet.gov</a>.

Federal Acquisition Regulation Clause(s):

52.222-41 Service Contract Act of 1965, as Amended (July 2005) 52.222-42 Statement of Equivalent Rates for Federal Hires (May 1989) 52.222-43 Fair Labor Standards Act and the Service Contract Act – Price Adjustment (Multiyear and Option Contracts) (May 1989)

The current local government wage rates shall be the prevailing wages unless notified by the Federal Government.

#### Per-Diem Rate

The Federal Government will use various price analysis techniques and procedures to ensure the *per-diem* rate established by this Agreement is considered a fair and reasonable price. Examples of such techniques include, but are not limited to, the following:

- 1. Comparison of the requested *per-diem* rate with the independent government estimate for services, otherwise known has the *Core Rate*;
- 2. Comparison with *per-diem* rates at other state or local facilities of similar size and economic conditions;

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- 3. Comparison of previously proposed prices and previous Federal Government and commercial contract prices with current proposed prices for the same or similar items; and
- 4. Evaluation of the provided jail operating expense information;

The price for providing all services as required by this Agreement will be Average Daily Population (ADP) of 150 aggregated monthly. Monthly payments by the Government shall be: **\$510,786.45**.

The Government will pay a fixed incremental unit price **\$83.00** which will apply only when the aggregated monthly prisoner days exceed as listed below:

**<u>30-Day Month</u>**: The firm-fixed unit price of **\$83.00** will be paid for prisoner days 4,501 and above as verified by the USMS Prisoner Tracking System.

**<u>31-Day Month</u>**: The firm-fixed unit price of **\$83.00** will be paid for prisoner days 4,651 and above as verified by the USMS Prisoner Tracking System.

**29-Day Month**: The firm-fixed unit price of **\$83.00** will be paid for prisoner days 4,351 and above as verified by the USMS Prisoner Tracking System.

**<u>28-Day Month</u>**: The firm-fixed unit price of **\$83.00** will be paid for prisoner days 4,201 and above as verified by the USMS Prisoner Tracking System.

The firm-fixed rate for service is effective for 24 months and shall not be subject to adjustment on the basis of the Local Government's actual cost experience in the providing the service. The rate shall be fixed for a period from the effective date of the Agreement forward for 24 months. The perdiem rate covers the support of one federal detainee per "federal detainee day", which shall include the day of arrival, but <u>not</u> the day of departure.

After **24 months**, if a rate adjustment is desired (utilizing the December 2006 Consumer Price Index as the initial base) the Local Government shall submit a request through the *eIGA* area of the Detention Services Network (*DSNetwork*). All information pertaining to the jail on *DSNetwork* will be required before a new *per-diem* rate can be negotiated.

## **Billing and Financial Provisions**

The Local Government shall prepare and submit for certification and payment, original and separate invoices each month to each of the Federal Government components responsible for federal detainees housed at the facility.

Addresses for the components are:

- USMS U.S. Marshals Service 401 Court House Square Alexandria, VA 22314
- BOP Federal Bureau of Prisons 320 First St., NW Room 5009 Washington, DC 20534
- ICE Immigration and Customs Enforcement Washington Field Office 2675 Prosperity Ave. Fairfax, VA 22031

To constitute a proper monthly invoice, the name and address of the facility, the name of each federal detainee, their specific dates of confinement, the total days to be paid, the appropriate per diem rate as approved in the IGA, and the total amount billed (total days multiplied by the rate per day) shall be listed, along with the name, title, complete address and telephone number of the Local Government official responsible for invoice preparation.

Nothing contained herein shall be construed to obligate the Federal Government to any expenditure or obligation of funds in excess of, or in advance of, appropriations in accordance with the Anti-Deficiency Act, 31 U.S.C. 1341.

#### Invoicing Procedures

The Federal Government will make payments to the Local Government on a monthly basis, promptly after receipt of an appropriate invoice. The per-diem rate covers the support of one federal detainee per "federal detainee day", which shall include the day of arrival, but not the day of departure.

The Local Government shall provide a remittance address below:

Alexandria Sheriff's Office 2003 Mill Road Alexandria, VA 22314

#### Modifications and Disputes

Either party may initiate a request for modification to this Agreement in writing. All modifications negotiated will be effective only upon written approval of both parties.

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Disputes, questions, or concerns pertaining to this Agreement will be resolved between appropriate officials of each party. In the event of a dispute between the parties, the parties agree that they will use their best efforts to resolve that dispute in an informal fashion through consultation and communication, or other forms of non-binding alternative dispute resolution mutually acceptable to the parties.

#### Inspections of Services

The Local Government agrees to allow periodic inspections of the facility by Federal Government Inspectors. Findings of the inspection will be shared with the facility administrator in order to promote improvements to facility operations, conditions of confinement, and levels of services.

#### Liability

The Local Government shall protect, defend, indemnify, save and hold harmless the Federal Government, the DOJ, DHS and its employees or agents, from and against any and all claims, demands, expenses, causes of action, judgments and liability arising out of, or in connection with the performance of this Agreement by the Local Government, its agents, subcontractors, employees, assignees or any one for whom the Local Government may be responsible. The Local Government shall also be liable for any and all costs, expenses and attorneys fees incurred as a result of any such claim, demand, cause of action, judgment or liability, including those costs, expenses and attorneys fees incurred by the Federal Government, the DOJ/DHS and its employees or agents. The Local Government's liability shall not be limited by any provision or limits of insurance set forth in the resulting agreement.

Awarding the agreement, the Government does not assume any liability to third parties, in awarding and administering this Agreement, the Federal Government does not assume any liability to third parties, nor will the Federal Government reimburse the Local Government for its liabilities to third parties, with respect to loss due to death, bodily injury, or damage to property resulting in any way from the performance of the agreement or any subcontract under this contract.

The Local Government shall be responsible for all litigation, including the cost of litigation, brought against it, its employees or agents for alleged acts or omissions. The Federal Government shall be notified in writing of all litigation pertaining to this agreement and provided copies of any pleadings filed or said litigation within five working days of the filing.

The Local Government shall cooperate with The Federal Government legal staff and/or the United States Attorney regarding any requests pertaining to federal or Local Government litigation.