United States Department of Justice

United States Marshals Service

Intergovernmenta ervice Agreement Housing of Federal Prisoners

Page	1_	of	10_

1. AGREEMENT NUM		2. EFFECTI		REQUISITION		SER/REQUEST N	10.	-	4. CONTRO	OL NO.	
J-E46-M-119		9 /	18 / 97	<u> </u>	0	022-98		!	l		
5. ISSUING OFFICE			1	6. GOVERNME	NT ENTIT	ſY			FACILIT	TY CODE(S)	8DX
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ARTICLE I - PURPOSE AND SECURITY PROVIDED

The purpose of this Intergovernmental Service Agreement (IGA) is to establish a formal binding relationship between the United States Marshals Service (USMS) and other federal user agencies (the Federal Government) and Missoula County (the Local Government) for the detention of persons charged with or convicted of violations of federal law or held as material witnesses (federal prisoners) at the Missoula County Jail (the facility).

The Local Government agrees to accept and provide for the secure custody, care and safekeeping of federal prisoners in accordance with state and local laws, standards, policies, procedures, or court orders applicable to the operations of the facility. The USMS considers all federal prisoners medium/maximum security-type prisoners that are housed within the confines of the facility, at a level appropriate for prisoners considered a risk of flight, a danger to the community, or wanted by other jurisdictions.

ARTICLE II - ASSIGNMENT AND CONTRACTING OF CATEGORICAL PROJECT-SUPPORTED EFFORT

- 1. Neither this agreement nor any interest therein may be assigned or transferred to any other party without prior written approval by the USMS.
- 2. None of the principal activities of the project-supported effort shall be contracted out to another organization without prior approval by the USMS. Where the intention to award contracts is made known at the time of application, the approval may be considered granted if these activities are funded as proposed.
- 3. All contracts or assignments must be formalized in a written contract or other written agreement between the parties involved.
- 4. The contract or agreement must, at a minimum, state the activities to be performed, the time schedule, the project policies, and the flow-through requirements that are applicable to the contractor or other recipient, other policies and procedures to be followed, the dollar limitation of the agreement, and the cost principles to be used in determining allowable costs. The contract or other written agreement must not affect the recipient's overall responsibility for the duration of the project and accountability to the government.

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ARTICLE III - MEDICAL SERVICES

- 1. The Local Government agrees to provide federal prisoners with the same level of medical care and services provided to local prisoners, including the transportation and security for prisoners requiring removal from the facility for emergency medical services. All costs associated with hospital or health care services provided outside the facility will be paid directly by the Federal Government. In the event the Local Government has a contract with a medical facility/physician or receives discounted rates, the federal prisoners shall be charged the same rate as local prisoners.
- 2. The Local Government agrees to notify the United States Marshal (USM) as soon as possible of all emergency medical cases requiring removal of a prisoner from the facility and to obtain prior authorization for removal for all other medical services required.
- 3. When a federal prisoner is being transferred via the USMS airlift, he/she will be provided with three (3) to seven (7) days of prescription medication which will be dispensed from the detention facility. When possible, generic medications should be prescribed.
- 4. Medical records must travel with the federal prisoner. If the records are maintained at a medical contractor's facility, it is the detention facility's responsibility to obtain them before a federal prisoner is moved.
- 5. Federal prisoners will not be charged and are not required to pay their own medical expenses. These expenses will be paid by the Federal Government.
- 6. The Local Government agrees to notify the USM as soon as possible when a federal prisoner is involved in an escape, attempted escape, or conspiracy to escape from the facility.

ARTICLE IV - RECEIVING AND DISCHARGE

- 1. The Local Government agrees to accept as federal prisoners those persons committed by federal law enforcement officers for violations of federal laws only upon presentation by the officer of proper law enforcement credentials.
- 2. The Local Government agrees to release federal prisoners only to law enforcement officers of agencies initially committing the prisoner (i.e., DEA, INS, etc.) or to a Deputy USM. Those prisoners who are remanded to custody by a USM may only be released to a USM or an agent specified by the USM of the Judicial District.

Intergovernmental	Service	Agreement	Schedule
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- 3. The Federal Government agrees to maintain federal prisoner population levels at or below the level established by the facility administrator.
- 4. Federal prisoners may not be released from the facility or placed in the custody of state or local officials for any reason except for medical emergency situations. Federal prisoners sought for a state or local court proceeding must be acquired through a Writ of Habeas Corpus or the Interstate Agreement of Detainers and then only with the concurrence of the District USM.

ARTICLE V - PERIOD OF PERFORMANCE AND BEDSPACE GUARANTEE

This agreement shall remain in effect for a period of twenty five (25) years after the project(s) listed in Schedule B of CAP Agreement No. 10-46-97 is completed. The Local Government agrees to provide twenty (20) adult and two (2) juvenile bedspaces for federal prisoners in USMS custody each day upon the request of the USM commencing on the date of completion and activation of all projects listed in the above mentioned CAP agreement. The IGA shall remain in effect through the period of the CAP agreement, and thereafter until terminated or suspended in writing by either party. Such notice will be provided thirty (30) days in advance of the effective date of formal termination and at least two (2) weeks in advance of a suspension or restriction of use unless an emergency situation requires the immediate relocation of prisoners.

ARTICLE VI - PER DIEM RATE AND ECONOMIC PRICE ADJUSTMENT

- 1. Per diem rates shall be established on the basis of actual and allowable costs associated with the operation of the facility during a recent annual accounting period.
- 2. The Federal Government shall reimburse the Local Government at the per diem rate identified on page one (1) of this agreement. The rate may be renegotiated not more than once per year, after the agreement has been in effect for twelve (12) months.
- 3. The rate covers one (1) person per "prisoner day". The Federal Government may not be billed for two (2) days when a prisoner is admitted one evening and removed the following morning. The Local Government may bill for the day of arrival, but not for the day of departure.
- 4. When a rate increase is desired, the Local Government shall submit a written request to the USM at least sixty (60) days prior to the desired effective date of the rate adjustment. All such requests must contain a completed Cost Sheet for Detention Services (USM-243) which can be obtained from the USM. The Local Government agrees to provide additional cost information to support the requested rate increase and to permit an audit of accounting records upon request of the USMS.

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- 5. Criteria used to evaluate the increase or decrease in the per diem rate shall be those specified in the Office of Management and Budget (OMB) Circular A-87, Cost Principles for State, Local, and Indian Tribal Governments.
- 6. The effective date of the rate modification will be negotiated and specified on the IGA Modification form approved and signed by a USMS Contract Specialist. The effective date will be established on the first day of the month for accounting purposes. Payments at the modified rate will be paid upon the return of the signed modification by the authorized Local Government official to the USM.

ARTICLE VII - BILLING AND FINANCIAL PROVISIONS

1. The Local Government shall prepare and submit original and separate invoices each month to the federal agencies listed below for certification and payment.

U. S. MARSHALS SERVICE DISTRICT OF MONTANA 307 FEDERAL BUILDING 215 1ST AVENUE NORTH GREAT FALLS, MT 59401-2503 (406) 453-7597 / 7595

FEDERAL BUREAU OF PRISONS FEDERAL BUREAU OF PRISONS COMMUNITY CORRECTIONS OFFICE 3160 JACKSON FEDERAL BUILDING 915 SECOND AVENUE SEATTLE, WA 98174 (206) 220-6593

- 2. To constitute a proper monthly invoice, the name and address of the facility, the name of each federal prisoner, their specific dates of confinement, the total days to be reimbursed, the appropriate per diem rate as approved in the IGA, and the total amount billed (total days multiplied by the rate per day) shall be listed. The name, title, complete address, and phone number of the local official responsible for invoice preparation should also be listed on the invoice.
- 3. The Prompt Payment Act, Public Law 97-177 (96 stat. 85, 31 USC 1801), is applicable to payments under this agreement and requires the payment to the Local Government of interest on overdue payments. Determinations of interest due will be made in accordance with the provisions of the Prompt Payment Act and the Office of Management and Budget Circular A-125.

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4. Payment under this agreement will be due on the thirtieth (30th) calendar day after receipt of a proper invoice, in the office designated to receive the invoice. If the due date falls on a nonworking day (e.g., Saturday, federal holiday), then the due date will be the next working day. The date of the check issued in payment shall be considered to be the date payment is made.

NOTE: RATES NOT SPECIFIED IN THE AGREEMENT WILL NOT BE AUTHORIZED FOR PAYMENT.

ARTICLE VIII - SUPERVISION AND MONITORING RESPONSIBILITY

All recipients receiving direct awards from the USMS are responsible for the management and fiscal control of all funds. Responsibilities include the accounting of receipts and expenditures, cash management, the maintaining of adequate financial records, and the refunding of expenditures disallowed by audits.

ARTICLE IX - ACCOUNTING SYSTEMS AND FINANCIAL RECORDS

- 1. The recipient shall be required to establish and maintain accounting systems and financial records that accurately account for the funds awarded. These records shall include both federal funds and all matching funds of state, local, and private organizations. State and local recipients shall expend and account for funds in accordance with state laws and procedures for expending and accounting for its own funds, as well as meet the financial management standards in 28 Code of Federal Regulations (CFR), Part 66, and current revisions of OMB Circular A-87.
- 2. Recipients are responsible for complying with OMB Circular A-87 and 28 CFR, Part 66, and the allowability of the costs covered therein (submission of Form USM-243). To avoid possible subsequent disallowance or dispute based on unreasonableness or unallowability under the specific cost principles, recipients must obtain prior approval on the treatment of special or unusual costs.
- 3. Changes in IGA facilities: The USMS shall be notified by the recipient of any significant change in the facility, including significant variations in inmate populations, which causes a significant change in the level of services under this IGA. The notification shall be supported with sufficient cost data to permit the USMS to equitably adjust the per diem rates included in the IGA. Depending on the size of the facility for purposes of assessing changes in the population, a 10% increase or decrease in the prison population shall be a "significant increase or decrease" for purposes of this subsection.

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ARTICLE X - MAINTENANCE AND RETENTION OF RECORDS AND ACCESS TO RECORDS

- 1. In accordance with 28 CFR, Part 66, all financial records, supporting documents, statistical records, and other records pertinent to contracts or sub-awards awarded under this IGA shall be retained by each organization participating in the program for at least three (3) years for purposes of federal examination and audit.
- 2. The 3-year retention period set forth in paragraph one (1) above, begins at the end of the first year of completion of service under the IGA. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the 3-year period, the records must be retained until completion of the action and resolution of all issues which arise from it or until the end of the regular 3-year period, whichever is later.
- 3. Access to Records: The USMS and the Comptroller General of the United States, or any of their authorized representatives, shall have the right of access to any pertinent books, documents, papers, or other records of recipients or its sub-recipients/contractors, which are pertinent to the award, in order to make audits, examinations, excerpts, and transcripts. The rights of access must not be limited to the required retention period, but shall last as long as the records are retained.
- 4. Delinquent Debt Collection: The USMS will hold recipient accountable for any overpayment, audit disallowance, or any breach of this agreement that results in a debt owed to the Federal Government. The USMS may apply interest, penalties, and administrative costs to a delinquent debt owed by a debtor pursuant to the Federal Claims Collection Standards.

ARTICLE XI - GOVERNMENT FURNISHED PROPERTY

- 1. It is the intention of the USMS to furnish excess federal property to local governments for the specific purpose of improving jail conditions and services. Accountable excess property, such as furniture and equipment, remains titled to the USMS and shall be returned to the custody of the USMS upon termination of the agreement.
- 2. The Local Government agrees to inventory, maintain, repair, assume liability for, and manage all federally provided accountable property as well as controlled excess property. Such property cannot be removed from the jail without the prior written approval of USMS Headquarters. The loss or destruction of any such excess property shall be immediately reported to the USM and USMS Headquarters. Accountable and controlled excess property includes any property with a unit acquisition value of \$1,000

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or more, all furniture, as well as equipment used for security and control, communication, photography, food service, medical care, inmate recreation, etc.

- 3. The suspension of use or restriction of bedspace made available to the USMS are agreed to be grounds for the recall and return of any or all government furnished property.
- 4. The dollar value of property provided each year will not exceed the annual dollar payment made by the USMS for prisoner support unless a specific exemption is granted by the Chief, Prisoner Services Division, USMS Headquarters.
- 5. It is understood and agreed that the Local Government shall fully defend, indemnify, and hold harmless the United States of America, its officers, employees, agents, and servants, individually and officially, for any and all liability caused by any act of any member of the Local Government or anyone else arising out of the use, operation, or handling of any property (to include any vehicle, equipment, and supplies) furnished to the Local Government in which legal ownership is retained by the United States of America, and to pay all claims, damages, judgments, legal costs, adjuster fees, and attorney fees related thereto. The Local Government will be solely responsible for all maintenance, storage, and other expenses related to the care and responsibility for all property furnished to the Local Government.

ARTICLE XII - MODIFICATIONS/DISPUTES

- 1. Either party may initiate a request for modification to this agreement in writing. All modifications negotiated will be written and approved by a USMS Contracting Officer and submitted to the Local Government on form USM 241a for approval.
- 2. Disputes, questions, or concerns pertaining to this agreement (other than CAP space guarantees) will be directed to the USM. CAP space guarantee questions along with any other unresolved issues are to be directed to the Chief, Prisoner Services Division.

ARTICLE XIII - INSPECTION

The Local Government agrees to allow periodic inspections of the facility by USMS Inspectors. Findings of the inspection will be shared with the facility administrator in order to promote improvements to facility operations, conditions of confinement, and levels of services. The mandatory minimum conditions of confinement which are to be met during the entire period of the IGA agreement are:

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- 1. Adequate, trained jail staff will be provided 24 hours a day to supervise prisoners. Prisoners will be counted at least once on every shift, but at least twice in every 24-hour period. One of the counts must be visual to validate prisoner occupancy.
- 2. Jail staffing will provide full coverage of all security posts and full surveillance of inmates.
- 3. Jail will provide for three meals per day for prisoners. The meals must meet the nationally recommended dietary allowances published by the National Academy of Sciences.
- 4. Jail will provide 24-hour emergency medical care for prisoners.
- 5. Jail will maintain an automatic smoke and fire detection and alarm system, and maintain written policies and procedures regarding fire and other safety emergency standards.
- 6. Jail will maintain a water supply and waste disposal program that is certified to be in compliance with applicable laws and regulations.

ARTICLE XIV - CONFLICT OF INTEREST

Personnel and other officials connected with the agreement shall adhere to the requirements given below:

- 1. Advice. No official or employee of the recipient, a sub-recipient, or a contractor shall participate personally through decisions, approval, disapproval, recommendation, the rendering of advice, investigation, or otherwise in any proceeding, application, request for a ruling or other determination, contract, grant, cooperative agreement, claim, controversy, or other particular matter in which Department of Justice funds are used, where to his/her knowledge, he/she or his/her immediate family, partners, organization other than a public agency in which he/she is serving as an officer, director, trustee, partner, or employee, or any person or organization with whom he/she is negotiating or has any arrangement concerning prospective employment, has a financial interest, or less than an arms-length transaction.
- 2. Appearance. In the use of Department of Justice project funds, officials or employees of the recipient, a sub-recipient or a contractor, shall avoid any action which might result in, or create the appearance of:
 - a. Using his or her official position for private gain;
 - b. Giving preferential treatment to any person;
 - c. Losing complete independence or impartiality;

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- d. Making an official decision outside official channels;
- e. Affecting adversely the confidence of the public in the integrity of the government or the program.

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1. MODIFICATION NO. 2. REQUEST	FOR DETENTION SER	VICES NO	2 EFFECTIVE	E DATE OF MODIFICATION	
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4. ISSUING OFFICE	5. LOCAL GOVERNM	IENT		6. IGA NO.	
U.S. MARSHALS SERVICE	U.S. MARSHALS SERVICE Missoula County Regional Detention Facility				
PRISONER SERVICES DIVISION				46-01-0057	
PROGRAMS AND ASSISTANCE BRANCH	Missoula, MT 59808			7 FACTITY CODE(G)	
1	Iviissouia, Ivii 39808			7. FACILITY CODE(S)	
600 ARMY NAVY DRIVE				8DX	
ARLINGTON, VA 22202-4210					
8. ACCOUNTING CITATION		9. ESTIMA	TED ANNUA	L PAYMENT	
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10. EXCEPT AS PROVIDED SPECIFICALLY I	HEDEIN ALL TEDMO AND			OCUMENT	
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ICH ERRED TO IN BEOCK 5, REMAIN ON	CHANGED. TERMS OF I	nis Modific	ATION:		
The purpose of this modifie	cation is to establi	sh a temp	orary per c	diem rate of \$ 50 from	
January 1, 2001 through N	lovember 30, 2001				
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The submission of actual o	pheighing costs (so	billilled C	ou form 02v	N-243) MUST be to the	
United States Marshal by September 30, 2001.					
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The Intergovernmental Ag	reement Number	J-E46-M-1	19 is canc	eled and the new	
number is as stated in Bloc	ck No. 1.				
11. INSTRUCTIONS TO LOCAL GOVERNM	MENT FOR EXECUTION	OF THIS MO	DIFICATION.		
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Two (2)	087-02		January 1, 2002
4. ISSUING OFFICE	5. LOCAL GOVERNMEN	NT	6. IGA NO.
U.S. MARSHALS SERVICE	Missoula County		46-01-0057
PRISONER OPERATIONS DI	VISION Missoula County De	etention Facility	
IGA SECTION	2340 Mullan Road		7. FACILITY CODE(S)
600 ARMY NAVY DRIVE	Missoula, MT 5980	3	8DX
ARLINGTON, VA 22202-4210		10 Tomy (1 To	
8. ACCOUNTING CITATIO	N 15X1020	i	D ANNUAL PAYMENT
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The purpose of this	s modification is to extend the to	emporary rate of	\$50 from December 1 - 31, 2001 and to
convert the tempor	ary per diem rate of \$50 to the f	ived per diem ra	te of \$53.69 effective January 1, 2002.
	my per diem rate of \$50 to the r	ixed per diem ra	te of \$33.09 effective familiary 1, 2002.
On page 4 of 10 A	rticle VI paragraph 2 insert the	following: "The	e fixed per diem rate of \$53.69 will be in
effect for a period of	of 12 months expiring on Decen	710110Willig. 1110 nher 31 2002"	Inxed per diem rate of \$33.09 will be in
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11. INSTRUCTIONS TO LOC	AL GOVERNMENT FOR EXECUTIO	N OF THIS MODIF	TCATION.
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			2 COPIES TO U.S. MARSHAL
12. APPROVALS			
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4. ISSUING OFFICE U.S. MARSHALS SERVICE	5. LOCAL GOVERNMEN Missoula County	. –	6. IGA N 46-	io. 01-0057
PRISONER SERVICES DIVISI IGA SECTION WASHINGTON, DC 20530-100	Missoula, MT 598		ľ	LITY CODE(S)
8. ACCOUNTING CITATION	ANNUAL PAYMEN 0,000.00	T		
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\$53.69.	etention Facility (2330 Mullan l	Koad, Missouia, i	Montana ५५४७४) वा	the per diem rate of
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11. INSTRUCTIONS TO LOC	AL GOVERNMENT FOR EXECUTIO	N OF THIS MODIF	ICATION:	
A. LOCAL GOVERNMENTO SIGN THIS DOCU	VT IS NOT REQUIRED MENT	TO SIG	L GOVERNMENT IS RE ON THIS DOCUMENT A COPIES TO U.S. MARS	AND RETURN
12. APPROVALS A. LOCAL GOVERNMEN'	T-	l P ceneda	T COVERNMENT	
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BOARD OF COUNTY COMMI	DATE	TITLE	racting Officer	<u>007 1.8 000</u> DATE

1. MODIFICATION NO. Four (4)			3. EFFECTIVE DATE OF MODIFICATION January 1, 2003
4. ISSUING OFFICE U.S. MARSHALS SERVICE	Missoula County		6. IGA NO. 46-01-0057
PRISONER SERVICES DIVIS WASHINGTON, D.C. 20530-1	SION 2340 Mullan Road	ention defice	7. FACILITY CODE(S) 8DX & 8KU
8. ACCOUNTING CITATIO 15X1020	N	ľ	ATED ANNUAL PAYMENT 470,879.00
The purpose of this effective January 1 On page 4 of 9, und	,	fixed per dier cte the last ser tiated not mor	m rate from \$53.69 to \$58.64
1. INSTRUCTIONS TO LOCA	AL GOVERNMENT FOR EXECUTION	N OF THIS MOI	DIFICATION:
A. LOCAL GOVERNME TO SIGN THIS DOC	ENT IS NOT REQUIRED UMENT	в. 🗵 (LOCAL GOVERNMENT IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 2 COPIES TO U.S. MARSHAL
12. APPROVALS			
A. LOCAL GOVERNMEN The pas R. MORE Signature Sheaff TITLE	04/25/2003 DATE	Carolyz	Signature Dixon Specialiss E DATE

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Form USM-241a (Rev 3/99)

Page 1 of 1 Pages

			·			
1. MODIFICATION NO. Five (5)	2. REQU	JEST FOR DETENTION SER 008-04	VICES NO.		E DATE OF MO	ODIFICATION 4
4. ISSUING OFFICE U.S. MARSHALS SERVICE PRISONER SERVICES DIVIS WASHINGTON, D.C. 20530-1	1	5. LOCAL GOVERNMENT Missoula County Dete 2340 Mullan Road Missoula, MT 59808		ity	6. IGA NO. 46-01-0057 7. FACILITY 8DX	CODE(S)
8. ACCOUNTING CITATIO 15X1020	N			ATED ANNUAI ,780.00	PAYMENT	
		LLY HEREIN, ALL TERMS ANI IN UNCHANGED. TERMS OF T			OOCUMENT	
The purpose of the January 1, 2004 are rate of \$58.64.	is modifi nd expiri	cation is to establish a perm ng December 31, 2004. Th	anent fixed re permanent	rate of \$60.36 rate of \$60.36	for a period of replaces the p	one year, effective previous
11. INSTRUCTIONS TO LOC	CAL GOVI	ERNMENT FOR EXECUTION	OF THIS MC	DDIFICATION:		
A. D LOCAL GOVERNM TO SIGN THIS DOC	IENT IS N		52	LOCAL GOVE	ERNMENT IS RE DOCUMENT AI ES TO U.S. MAR	ND RETURN
12. APPROVAL						
A. LOCAL GOVERNME Capt Siever Signa Facilete Administration	y/	7601 DATE	(Sig Watkins ts Analyst	ENMENT TRUE Gnature	4(104 DATE

U.S. Department of Justice

United States Marshals Service

Modification of Intergovernmental Agreement

1. MODIFICATION NO. Six (6)	2. REQUEST FOR DETENTION SE N/A	RVICES NO.	3. EFFECTIVE August 2	E DATE OF MODIFICATION 4, 2006
4. ISSUING OFFICE U.S. MARSHALS SERVICE WITNESS SECURITY AND	5. LOCAL GOVERNMEN Missoula County Jai 200 West Broadway	1		6. IGA NO. 46-99-0057
PRISONER OPERATIONS DI WASHINGTON, D.C. 20530-1	VISION Missoula, MT 59802			7. FACILITY CODE(S) 8DX
8. ACCOUNTING CITATIO 15X1020	N	9. ESTIMA	ATED ANNUAI	PAYMENT
REFERRED TO IN BLOCK The term of this IG	PECIFICALLY HEREIN, ALL TERMS AS 5, REMAIN UNCHANGED. TERMS OF GA is hereby changed to an indefine affected by this change.	THIS MODIFIC	CATION:	
11. INSTRUCTIONS TO LOC	AL GOVERNMENT FOR EXECUTION	N OF THIS MC	DIFICATION.	
57	ENT IS NOT REQUIRED UMENT	В. 🗆	LOCAL GOVE	ERNMENT IS REQUIRED S DOCUMENT AND RETURN ES TO U.S. MARSHAL
12. APPROVAL		<u> </u>		
A. LOCAL GOVERNMEN	VT		ERAL GOVER	NMENT .
Signo	uture		Watkins Sig	fall Tallius Enature \$7.24/06
TITLE	DATE	4.7	TITLE	DATE