United States Department of Justice

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United States Marshals Service

Intergovernmenta vice Agreement Housing of Federal Prisoners

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1. AGREEMENT NUMBER 52-94-00162. EFFECTIVE DATE 9/1/003. REQUEST FOR DETENTION SERVICES (RDS) NO. 328-00								
4. ISSUING OFFICE		5. LOCAL GOVERNMENT FACILITY CODE(S)						
4. ISSUING OFFICE UNITED STATES MARSHALS SERVICE PRISONER SERVICES DIVISION 600 ARMY NAVY DRIVE ARLINGTON, VA 22202-4210		NAME AN ADDRESS	D Schohari Depot L Schohari	ane			3UP	
6. APPROPRIATION DATA 15X1020		Contact Person Lt. Walter J. Myers, Jail Administrator Area Code & Telephone No.≻ (518) 295-7071					Dr	
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7.		8.		9.	10.	11.	12.	
ITEM NO.		SUPPLIES/SERVICES		QUANTITY	UNIT	UNIT PRICE	AMOT	JNT
	safek feder	agreement is for the housing, eeping, and subsistence of al prisoners, in accordance the contents set forth herein.		ESTIMATED USMS PRISONER <u>DAYS</u>		FIXED PER DIEM <u>RATE</u>	ESTIN ANNI <u>PAYN</u>	
				6,570	PDs	\$80.00	\$525	600.00
13. AGENCY CERTE	FYING		14. NAME AND TITLE OF LOCAL GOVERNMENT AUTHORIZED TO SIGN AGREEMENT.					
To the best of my knowledge and belief, data submitted in support of this agreement is true and correct, the document has been duly authorized by the governing body of the Department or Agency and the Department or Agency will comply with ALL PROVISIONS SET FORTH HEREIN.		SIGN AGREEMENT, SIGNATURE 10/03/00 DATE 12/:1/.zm A. Stater NAME (Type or Print) TITLE						
15. PRISONER TYPE TO BE INCLUDED UNSENTENCED SENTENCED ⊠ Adult Male Adult Male □ Adult Female Adult Female ⊠ Juvenile IJuvenile □ INS □ BOP		16. LE	EVEL OF USE □ Mínimum (0- □ Medium (250 ⊠ Major (1000	-999)				
17. NAME OF AUTHORIZING OFFICIAL Jackie Gomez NAME (Type of Print) (SIGNATURE OF CONTRACTING OFFICER)			DATE:	SEP 2	2 8 2000			

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ARTICLE I - PURPOSE AND SECURITY PROV	IDED	
The purpose of this Intergovernmental Service Agre relationship between the United States Marshals Ser Federal Government) and Schoharie County, NY (th charged with or convicted of violations of federal lar Schoharie County Jail (the facility).	vice (USMS) and other fede he Local Government) for the	ral user agencies (the edetention of persons
The Local Government agrees to accept and provide prisoners in accordance with state and local law, sta to the operations of the facility. The USMS conside prisoners that are housed within the confines of the risk of flight, a danger to the community, or wanted	ndards, policies, procedures, ers all federal prisoners media facility, at a level appropriate	, or court orders applicable um/maximum security-type
ARTICLE II - ASSIGNMENT AND CONTRACT	ING OF PROJECT-SUPPO	RTED EFFORT
1. Neither this agreement nor any interest thereir without prior written approval by the USMS.	n may be assigned or transfer	red to any other party
2. None of the principal activities of the project- organization without prior approval by the USMS. at the time of application, the approval may be cons	Where the intention to awar	d contracts is made known
3. All contracts or assignments must be formalize between the parties involved.	ed in a written contract or of	ther written agreement
4. The contract or agreement must, at a minimum performance, the policies and procedures, and the fit contractor or other recipient. The contract or agreed principles to be used in determining allowable costs affect the recipient's overall responsibility for the degovernment.	low-through requirements the ement must include the dollars. The contract or other write	at are applicable to the r limitation and the cost ten agreement must not
ARTICLE III - MEDICAL SERVICES		
1. The Local Government agrees to provide fede services provided by a medical practitioner to local prisoners requiring removal from the facility for em bill to be paid by the USMS without USMS approv provided inside the facility are included in the fixd p by the Federal Government.	prisoners, including the tran- ergency medical services. T val. All costs associated with	sportation and security for he IGA jail shall not incur a 1 health care services
2. The Local Government agrees to notify the U emergency medical cases requiring removal of a pri-		

for removal for all other medical services required. All costs associated with hospital or health care

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services provided outside the facility will be paid directly by the Federal Government. In the event the Local Government has a contract with a medical facility/physician or receives discounted rates, the federal prisoners shall be charged the same rate as local prisoners.

3. When a federal prisoner is being transferred via the USMS airlift, he/she will be provided with three (3) to seven (7) days of prescription medication which will be dispensed from the detention facility. When possible, generic medications should be prescribed.

4. Medical records must travel with the federal prisoner. If the records are maintained at a medical contractor's facility, it is the detention facility's responsibility to obtain them before a federal prisoner is moved.

5. Federal prisoners will not be charged and are not required to pay their own medical expenses. These expenses will be paid by the Federal Government.

6. The Local Government agrees to notify the USM as soon as possible when a federal prisoner is involved in an escape, attempted escape, or conspiracy to escape from the facility.

ARTICLE IV - RECEIVING AND DISCHARGE

1. The Local Government agrees to accept as federal prisoners those persons committed by federal law enforcement officers for violations of federal laws only upon presentation by the officer of proper law enforcement credentials.

2. The Local Government agrees to release federal prisoners only to law enforcement officers of agencies initially committing the prisoner (i.e., DEA, INS, etc.) or to a Deputy USM. Those prisoners who are remanded to custody by a USM may only be released to a USM or an agent specified by the USM of the Judicial District.

3. The Federal Government agrees to maintain federal prisoner population levels at or below the level established by the facility administrator.

4. Federal prisoners may not be released from the facility or placed in the custody of state or local officials for any reason except for medical emergency situations. Federal prisoners sought for a state or local court proceeding must be acquired through a Writ of Habeas Corpus or the Interstate Agreement of Detainers and then only with the concurrence of the District USM.

ARTICLE V - PERIOD OF PERFORMANCE

This agreement shall be in effect indefinitely until terminated in writing by either party. Should conditions of an unusual nature occur making it impractical or undesirable to continue to house prisoners, the Local Government may suspend or restrict the use of the facility by giving written notice to the USM. Such notice will be provided thirty (30) days in advance of the effective date of formal termination and at least two (2) weeks in advance of a suspension or restriction of use unless an emergency situation requires the immediate relocation of prisoners.

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ARTICLE VI - PER DIEM RATE AND ECONOM	IC PRICE ADJUSTMENT	
1. Per diem rates shall be established on the basis operation of the facility during a recent annual account of the fac		s associated with the
2. The Federal Government shall reimburse the I page one (1) of this agreement. The rate may be rer agreement has been in effect for twelve (12) nonths	negotiated not more than onc	
3. The rate covers one (1) person per "prisoner d (2) days when a prisoner is admitted one evening an Government may bill for the day of arrival, but not f	d removed the following mos	•
4. When a rate increase is desired, the Local Gov least sixty (60) days prior to the desired effective da contain a completed Cost Sheet for Detention Servi The Local Government agrees to provide additional and to permit an audit of accounting records upon r	te of the rate adjustment. Al ces (USM-243) which can be l cost information to support	ll such requests must e obtained from the USM.
5. Criteria used to evaluate the increase or decre Office of Management and Budget (OMB) Circular Tribal Governments.	~	-
6. The effective date of the rate modification will form approved and signed by a USMS Contract Spe first day of the month for accounting purposes. Pay of the signed modification by the authorized Local of	ecialist. The effective date wy ments at the modified rate w	ill be established on the vill be paid upon the return
ARTICLE VII - BILLING AND FINANCIAL PRO	<u>OVISIONS</u>	
1. The Local Government shall prepare and sub- federal agencies listed below for certification and pa		pices each month to the
U.S. MARSHALS SERVICE NORTHERN DISTRICT OF NEW YORK 100 S. CLINTON STREET, TENTH FLOOR (P.O. BOX 7260, SYRACUSE, NY 13261-7260) (315) 448-0341		
2. To constitute a proper monthly invoice, the n prisoner, their specific dates of confinement, the tot as approved in the IGA, and the total amount billed	tal days to be reimbursed, the	appropriate per diem rate

as approved in the IGA, and the total amount billed (total days multiplied by the rate per day) shall be listed. The name, title, complete address, and phone number of the local official responsible for invoice preparation should also be listed on the invoice. United States Marshals Service 👌

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3. The Prompt Payment Act, Public Law 97-177 (96 stat. 85, 31 USC 1801), is applicable to payments under this agreement and requires the payment to the Local Government of interest on overdue payments. Determinations of interest due will be made in accordance with the provisions of the Prompt Payment Act and 5 CFR, Part 1315.

4. Payment under this agreement will be due on the thirtieth (30th) calendar day after receipt of a proper invoice, in the office designated to receive the invoice. If the due date falls on a non-working day (e.g., Saturday, federal holiday), then the due date will be the next working day. The date of the check issued in payment shall be considered to be the date payment is made.

NOTE: RATES NOT SPECIFIED IN THE AGREEMENT WILL NOT BE AUTHORIZED FOR PAYMENT.

ARTICLE VIII - SUPERVISION AND MONITORING RESPONSIBILITY

All recipients receiving direct awards from the USMS are responsible for the management and fiscal control of all funds. Responsibilities include the accounting of receipts and expenditures, cash management, the maintaining of adequate financial records, and the refunding of expenditures disallowed by audits.

ARTICLE IX - ACCOUNTING SYSTEMS AND FINANCIAL RECORDS

1. The recipient shall be required to establish and maintain accounting systems and financial records that accurately account for the funds awarded. These records shall include both federal funds and all matching funds of state, local, and private organizations. State and local recipients shall expend and account for funds in accordance with state laws and procedures for expending and accounting for its own funds, as well as meet the financial management standards in 28 Code of Federal Regulations (CFR), Part 66, and current tevisions of OMB Circular A-87.

2. Recipients are responsible for complying with OMB Circular A-87 and 28 CFR, Part 66, and the allowability of the costs covered therein (submission of Form USM-243). To avoid possible subsequent disallowance or dispute based on unreasonableness or unallowability under the specific cost principles, recipients must obtain prior approval on the treatment of special or unusual costs.

3. Changes in IGA facilities: The USMS shall be notified by the recipient of any significant change in the facility, including significant variations in inmates populations, which causes a significant change in the level of services under this IGA. The notification shall be supported with sufficient cost data to permit the USMS to equitably adjust the per diem rates included in the IGA. Depending on the size of the facility for purposes of assessing changes in the population, a 10% increase or decrease in the prison population shall be a "significant increase or decrease" for purposes of this subsection.

ARTICLE X - MAINTENANCE AND RETENTION OF RECORDS AND ACCESS TO RECORDS

1. In accordance with 28 CFR, Part 66, all financial records, supporting documents, statistical records, and other records pertinent to contracts or sub-awards awarded under this IGA shall be retained by each organization participating in the program for at least three (3) years for purposes of federal examination and audit.

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2. The 3-year retention period set forth in paragraph one (1) above, begins at the end of the first year of completion of service under the IGA. If any litigation, claim, negotiation, audit, or other action involving the records has been started before the expiration of the 3-year period, the records must be retained until completion of the action and resolution of all issues which arise from it or until the end of the regular 3-year period, whichever is later.

3. Access to Records: The USMS and the Comptroller General of the United States, or any of their authorized representatives, shall have the right of access to any pertinent books; documents, papers, or other records of recipients or its sub-recipients/contractors, which are pertinent to the award, in order to make audits, examinations, excerpt, and transcripts. The rights of access must not be limited to the required retention period, but shall last as long as the records are retained.

4. Delinquent Debt Collection: The USMS will hold recipient accountable for any overpayment, audit disallowance, or any breach of this agreement that results in a debt owed to the Federal Government. The USMS may apply interest, penalties, and administrative costs to a delinquent debt owed by a debtor pursuant to the Federal Claims Collection Standards.

ARTICLE XI - GOVERNMENT FURNISHED PROPERTY

1. It is the intention of the USMS to furnish excess federal property to local governments for the specific purpose of improving jail conditions and services. Accountable excess property, such as furniture and equipment, remains titled to the USMS and shall be returned to the custody of the USMS upon termination of the agreement.

2. The Local Government agrees to inventory, maintain, repair, assume liability for, and manage all federally provided accountable property as well as controlled excess property. Such property cannot be removed from the jail without the prior written approval of USMS Headquarters. The loss or destruction of any such excess property shall be immediately reported to the USM and USMS Headquarters. Accountable and controlled excess property includes any property with a unit acquisition value of \$1,000 or more, all furniture, as well as equipment used for security and control, communication, photography, food service, medical care, inmate recreation, etc.

3. The suspension of use or restriction of bedspace made available to the USMS are agreed to be grounds for the recall and return of any or all government furnished property.

4. The dollar value of property provided each year will not exceed the annual dollar payment made by the USMS for prisoner support unless a specific exemption is granted by the Chief, Prisoner Services Division, USMS Headquarters.

5. It is understood and agreed that the Local Government shall fully defend, indemnify, and hold harmless the United States of America, its officers, employees, agents, and servants, individually and officially, for any and all liability caused by any act of any member of the Local Government or anyone else arising out of the use, operation, or handling of any property (to include any vehicle, equipment, and supplies) furnished to the Local Government in which legal ownership is retained by the United States of America, and to pay all claims, damages, judgments, legal costs, adjuster fees, and attorney fees related

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thereto. The Local Government will be solely responsible for all maintenance, storage, and other expenses related to the care and responsibility for all property furnished to the Local Government.

ARTICLE XII - MODIFICATIONS/DISPUTES

1. Either party may initiate a request for modification to this agreement in writing. All modifications negotiated will be written and approved by a USMS Contracting Officer and submitted to the Local Government on form USM 241a for approval.

2. Disputes, questions, or concerns pertaining to this agreement will be resolved between the USM and the appropriate Local Government official. Space guarantee questions along with any other unresolved issues are to be directed to the Chief, Prisoner Services Division.

ARTICLE XIII - INSPECTION

The Local Government agrees to allow periodic inspections of the facility by USMS Inspectors. Findings of the inspection will be shared with the facility administrator in order to promote improvements to facility operations, conditions of confinement, and levels of services. The mandatory minimum conditions of confinement which are to be met during the entire period of the IGA agreement are:

1. Adequate, trained jail staff will be provided 24 hour a day to supervise prisoners. Prisoners will be counted at least once on every shift, but at least twice in every 24-hour period. One of the counts must be visual to validate prisoner occupancy.

2. Jail staffing will provide full coverage of all security posts and full surveillance of inmates.

3. Jail will provide for three meals per day for prisoners. The meals must meet the nationally recommended dietary allowances published by the National Academy of Sciences.

4. Jail will provide 24-hour emergency medical care for prisoners.

5. Jail will maintain an automatic smoke and fire detection and alarm system, and maintain written policies and procedures regarding fire and other safety emergency standards.

6. Jail will maintain a water supply and waste disposal program that is certified to be in compliance with applicable laws and regulations.

ARTICLE XIV - CONFLICT OF INTEREST

Personnel and other officials connected with the agreement shall adhere to the requirements given below:

· U.S. Department of Justice

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1. Advice. No official or employee of the recipier personally through decisions, approval, disapproval, investigation, or otherwise in any proceeding, applica contract, grant, cooperative agreement, claim, contra of Justice funds are used, where to his/her knowledg organization other than a public agency in which he/s employee, or any person or organization with whom concerning prospective employment, has a financial is	recommendation, the rendering ation, request for a ruling or oth oversy, or other particular matter e, he/she or his/her immediate f she is serving as an officer, dire- he/she is negotiating or has any	of advice, her determination, er in which Department family, partner, ctor, trustee, partner, or y arrangement
2. Appearance. In the use of Department of Justi a sub-recipient or a contractor, shall avoid any action		

- a. Using his or her official position for private gain;
- b. Giving preferential treatment to any person;
- c. Losing complete independence or impartiality;
- d. Making an official decision outside official channels; or
- e. Affecting adversely the confidence of the public in the integrity of the government or the program.

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